



## Exhibitor Request Form College Conference at Montreat

Date of Application: \_\_\_\_\_

Organization/Business: \_\_\_\_\_

City & State: \_\_\_\_\_

Organization Phone Number: \_\_\_\_\_

Name of the Person Submitting this Application: \_\_\_\_\_

Email Address of the Person Submitting this Application: \_\_\_\_\_

Name of the Person who will be on site at your exhibit: \_\_\_\_\_

Cell Phone Number of the Person who will be on site at your exhibit: \_\_\_\_\_

**Please briefly describe your exhibit** (*note: Montreat will supply a six foot table; display location is in the lobby of Anderson Auditorium; they will be assigned by the conference center*)

Deadline to apply to be an exhibitor during the College Conference at Montreat is December 1 and accepted applicants will be notified by December 7. Space is limited! We kindly ask that anyone serving as both a workshop leader AND exhibitor kindly forfeit the \$100 workshop leader stipend. Exhibitors are expected to register for the conference and secure their own housing. Conference housing is not guaranteed. To inquire about conference housing availability please contact Hope Barker at [hopeb@montreat.org](mailto:hopeb@montreat.org)

You are not expected to staff your table during every moment of the conference. We would suggest staffing it at “high traffic” times-usually during registration and just before and after each keynote and worship services. If you are accepted as a conference exhibitor you will receive a welcome/arrival letter in early December with all details, along with a conference schedule. Do note that power outlets are not available for your display. You are expected to supply all materials: pens, paper, etc.

Exhibits can be put up after 2PM on January 2 & must be down by 12PM on January 5.

Please return this form to Katie Cashwell, Director of Programs at [katiec@montreat.org](mailto:katiec@montreat.org)