



2020 Montreat Youth Conference Registration Packet for Groups

Youth 1: June 7- 13 | **Youth 2:** June 14- 20 | **Youth 3:** July 12- 18
Youth 4: July 19- 25 | **Youth 5:** July 26- August 1 | **Youth 6:** August 2- August 8

This packet includes:

- Registration Procedure (p.2)
- Housing Options (p.3)
- Youth Conference 2020 Registration Form (p.4)
- Registration FAQs (p.5)
- Montreat Mission Experience 2020 Registration Form (p.8)
- Montreat Mission Experience 2020 Flyer (p.9)

60-DAY DEADLINES FOR CANCELLATIONS:

Youth 1: April 7 | **Youth 2:** April 14 | **Youth 3:** May 12
Youth 4: May 19 | **Youth 5:** May 26 | **Youth 6:** June 2

Encountering God through relationships, renewal, recreation, and rest.

All Are Welcome Here. Montreat Conference Center is a private Christian institution that strives to demonstrate intentional hospitality to all. As a key part of that commitment, we will not tolerate discrimination on our campus against any child of God, including discrimination on the basis of race, ethnicity, ability, gender identity, gender expression, or sexual orientation.

Youth Conference Registration Procedure

We are excited to have you attend the 2020 Montreat Youth Conference. Whether you have been coming here for years, or are attending for the first time, we hope that you experience Montreat as we do - a place to encounter God in many ways!

Are you ready to register? Follow the steps below, and if you have questions along the way, please see the FAQs on page 5 or reach out to us at hopeb@montreat.org for more information.

STEP 1: DETERMINE WHERE YOU WANT TO STAY

Housing is an important part of your experience during a Montreat Youth Conference. Lucky for you, we've listed the different housing options below. We've also provided prices for Montreat Conference Center and Montreat College housing on the next page. If you choose to stay in Montreat Conference Center housing, you may have the option to roll over reservations from year to year. All housing and meal costs are in addition to your conference fee. **Housing is limited, so register NOW!** The following housing options are available:

- **Montreat Conference Center Housing:** Available facilities include Assembly Inn, Winsborough, and Glen Rock Inn. Check the 'Montreat Conference Center housing' box on your registration form and rank your choices.
- **Montreat College Housing:** Available facilities include Anderson, Howerton, and McGregor Dorms. Check the 'Montreat College housing' box on your registration form and rank your choices.
- **Private Housing:** Make your own arrangements directly with a private cottage owner or rental agency.

STEP 2: DETERMINE YOUR CONFERENCE FEE

This rate is your conference fee only. It DOES NOT include housing, meals, or community services fee.

Register ON OR BEFORE...

- December 1, 2019 - \$275 per person (*Register early at last year's rate!*)
- January 20, 2020 - \$280 per person
- February 20, 2020 - \$290 per person
- March 20, 2020 - \$300 per person
- April 20, 2020 - \$310 per person
- Any time after April 20, 2020 - \$320 per person

Note: Although we require at least one fully registered adult in your group, we recommend one registered adult chaperone for every six youth that attend the conference.

STEP 3: COMPLETE AND SEND IN YOUR REGISTRATION FORM

Special Incentive! If you register **ON OR BEFORE DECEMBER 1, 2020**, you not only get one of the best rates, but you only have to send in a \$100 deposit per person. You have until April 1, 2020, to pay the remainder of your conference fees.

Wondering who you should register? Include the following:

- Youth (rising high school freshman through graduated high school seniors)
- College students (participating in work crew – see page 5)
- Adult leader(s) over 21 years of age (**AT LEAST ONE ADULT PER GROUP IS REQUIRED**)
- Any additional adults who wish to participate in small groups (You may have additional adult chaperones who will NOT participate in small groups, but we'll get to that later...)

Complete the 2020 Youth Conference Registration Form (on page 4) to register your group for the conference or register online at montreat.org/myc. All registrations are processed in the order received, so book now! Don't worry if you have more folks who want to join your group later on - you can add people at any time using the Additions/ Cancellations form (available online). Mail your registration form with a check (payable to Montreat Conference Center) to Montreat Youth Conference, PO Box 969, Montreat, NC, 28757, or fax your form, along with credit card information, to 828.669.5054, and we'll take it from there! Be on the lookout for a confirmation email.

Youth Conference Housing Options

MONTREAT CONFERENCE CENTER HOUSING

2020 rates are **PER PERSON** and include room for six nights and meals in Assembly Inn's Galax Dining Room, Sunday supper through Saturday breakfast. A \$50 per person non-refundable housing deposit is required (this is included in your \$100 registration deposit).

Housing & Meal Rates for Youth I and VI

- **Glen Rock Inn:** Triple Shared Bath: \$299.00 / Double Shared Bath: \$359.00 / Single Shared Bath: \$539.00
- **Winsborough:** Double Shared Bath: \$344.00 / Single Shared Bath: \$509.00
- **Assembly Inn:** Triple Private Bath: \$339.00* / Double Private Bath: \$419.00 / Single Private Bath: \$659.00
- **Assembly Inn:** Double Shared Bath: \$359.00 / Single Shared Bath: \$539.00

Housing & Meal Rates for Youth II, III, IV, and V

- **Glen Rock Inn:** Triple Shared Bath: \$299.00 / Double Shared Bath: \$359.00 / Single Shared Bath: \$539.00
- **Winsborough:** Double Shared Bath: \$344.00 / Single Shared Bath: \$509.00
- **Assembly Inn:** Triple Private Bath: \$371.00* / Double Private Bath: \$467.00 / Single Private Bath: \$755.00
- **Assembly Inn:** Double Shared Bath: \$389.00 / Single Shared Bath: \$599.00

**A limited number of triple rooms are available in Assembly Inn. A bed-height air mattress and linens are provided for third person in the room.*

Children ages 5-11: \$89.50 per child; children under age 5: no charge. Cribs (limited number available): no charge. Select facilities are air conditioned. All bed and bath linens are provided. All buildings are smoke-free. No pets. No alcohol. Rates are subject to change; rooms are subject to availability. Any cancellations or changes to reservations must be in writing. \$50 per person housing deposit is non-refundable. After the 60-day deadline, any unused rooms will be charged the single room rate for six nights.

Housing check-in for Montreat Conference Center begins at 3:00 PM at Assembly Inn front desk. Balance is due (payable to Montreat Conference Center) upon arrival in Montreat. Check-out before 11:00 AM.

Contact for Montreat Conference Center Housing: Montreat Conference Center, Attn: Youth Conference Housing Registrar, PO Box 969, Montreat, NC 28757, 828.419.9828, email: hopeb@montreat.org or fax 828.669.5054.

MONTREAT COLLEGE DORM HOUSING

2020 college housing rates are **PER PERSON** and include room for six nights and all meals. Meals will be located at the college cafeteria, Howerton. Required: \$50 per person non-refundable deposit (this is included in your \$100 registration deposit).

Housing & Meal Rates *(Discounts available for groups of 25 or more)*

- **Anderson Hall:** Triple Private Bath \$392.20** / Double Private Bath \$462.20 / Single Private Bath \$588.20
- **McGregor Hall:** Triple Connecting Bath \$352.20** / Double Connecting Bath \$402.20 / Single Connecting Bath \$522.20
- **Howerton Hall (July only):** Triple Private Bath \$316.20** / Double Private Bath \$348.20 / Single Private Bath \$468.20

***All rooms have two twin beds. Third person in a room must bring their own sleeping bag, air mattress, or cot.*

Children ages 3-11 in room with one adult: ½ price room and meals. All housing is air-conditioned. Linens provided. Maid service daily. Campus-wide no smoking, no alcohol. No pets allowed in dorms. Balance for housing and meals is due (payable to Montreat College) 30 days before you arrive in Montreat.

Housing check-in for Montreat College is held in Upper Anderson Auditorium during youth conference on-site registration. See details in confirmation. Rates are subject to change and dorms are subject to availability.

Contact for Montreat College Housing: Groups registering for Montreat College housing will register initially through Montreat Conference Center's Housing Registrar. After the initial booking is complete, further questions should be directed to Montreat College at 828.669.8012, ext. 3821 or email summerhousing@montreat.edu.

PRIVATE HOUSING

You may also choose to arrange your own accommodations and register for the conference separately. If you decide to stay in private housing, you will need to make your own arrangements directly with the private cottage owner or rental agency, as well as plan for your meals. You may request a private cottage list by emailing hopeb@montreat.org.

2020 Montreat Youth Conference Registration Form

▶ STEP 1: TELL US ABOUT YOUR GROUP

Name of Church or Group: _____ Name of Contact Person: _____
Church Address: _____ Contact Person Preferred Phone: _____
City/State/Zip: _____ Church Phone (if different): _____
E-Mail Address (required for confirmation): _____

- The person bringing my group is different from the contact above. Please contact _____ at (____) _____
 This is our first Montreat Youth Conference. We learned about it through: _____

▶ STEP 2: TELL US WHEN YOU WANT TO COME

Please rank your conference preference (only choose weeks that your group is able to attend):

_____ Youth I (June 7-13) _____ Youth III (July 12-18) _____ Youth V (July 26- August 1)
_____ Youth II (June 14-20) _____ Youth IV (July 19-25) _____ Youth VI (August 2- August 8)

▶ STEP 3: TELL US WHERE YOU WANT TO STAY

Please choose one of the following options and rank the facilities:

- We would like to stay in Montreat Conference Center housing:
Please rank: _____ Assembly Inn _____ Glen Rock _____ Winsborough
 We would like to stay in Montreat College housing:
Please rank: _____ Anderson _____ McGregor _____ Howerton (July only. Limited availability)
 We are arranging other housing on our own (skip to step 4 below)

Approximate number of rooms needed: _____ No idea how many rooms you need? Please provide information below:

Estimated number of: _____ Female Youth _____ Male Youth _____ Adult Couples _____ Indv. Adult Females _____ Indv. Adult Males

▶ STEP 4: CALCULATE YOUR TOTAL CONFERENCE CHARGES (housing & meals not included)

- On or before Dec 1, 2019 - \$ 275.00 conference fee plus \$ 5.00 community services fee - **Enter \$ 280.00** \$ _____
 Between Dec 2, 2019 and Jan 20, 2020 - \$ 280.00 conference fee plus \$ 5.00 comm. service fee - **Enter \$ 285.00** \$ _____
 Between Jan 21 and Feb 20, 2020 - \$ 290.00 conference fee plus \$ 5.00 comm. services fee - **Enter \$ 295.00** \$ _____
 Between Feb 21 and Mar 20, 2020 - \$ 300.00 conference fee plus \$ 5.00 comm. services fee - **Enter \$ 305.00** \$ _____
 Between Mar 21 and April 20, 2020 - \$ 310.00 conference fee plus \$ 5.00 comm. services fee - **Enter \$ 315.00** \$ _____
 After Apr 20, 2020 - \$ 320.00 conference fee plus \$ 5.00 community services fee - **Enter \$ 325.00** \$ _____
Enter your total number of participants (**MUST INCLUDE AT LEAST ONE ADULT**) X _____
Multiply number of participants by the conference rate above to determine **TOTAL CONFERENCE CHARGES** \$ _____

▶ STEP 5: DETERMINE YOUR REGISTRATION DEPOSIT/PAYMENT AMOUNT

- We are registering ON OR BEFORE Dec. 1, 2019 and
 we have chosen to stay in Montreat Conference Center or Montreat College housing and are paying a \$100 deposit per person, and will pay the remainder of conference fees by April 1, 2020 \$ _____
 we will be staying in other housing and are paying a \$100 deposit per person, and will pay the remainder of conference fees by April 1, 2020 \$ _____
 we would like to pay our total conference charges at this time \$ _____
 We are registering AFTER Dec. 1, 2019 and
 we have chosen to stay in Montreat Conference Center or Montreat College housing and are paying a \$100 deposit per person, and will pay the remainder of conference fees by April 1, 2020 \$ _____
 we have chosen to stay in Montreat Conference Center or Montreat College housing and would like to pay our total conference charges at this time \$ _____
 we will be staying in other housing and are required to pay our total conference charges at this time \$ _____

▶ STEP 6: SELECT YOUR PAYMENT METHOD

- Check is enclosed (payable to Montreat Conference Center) Check # _____ Check Amount: \$ _____
 Charge the amount of \$ _____ to MasterCard Visa Discover
Card # _____ Exp. Date: _____ Name on card: _____

▶ STEP 7: SIGNATURE REQUIRED

I have read the entire "2020 Youth Conference Registration Packet for Groups." I understand the registration procedure. I also understand that cancellations must be requested in writing 60 days prior to my conference in order to receive a refund less the non-refundable per-person deposit. **No refunds after the 60-day deadline.** I agree to pay the remainder of our total conference charges by April 1, 2020. I also understand that we will pay (or be billed) separately for our housing and meals.

Date: _____ Contact Person Signature (required) _____

▶ STEP 8: SEND IT IN!

Mail to Montreat Youth Conference, PO Box 969, Montreat, NC, 28757 or fax to 828.669.5054 with credit card information.

Registration FAQs

You asked and we're answering! Here are the most frequently asked questions from group leaders about the registration process.

AFTER I REGISTER, WHEN'S MY NEXT PAYMENT DUE?

Let's talk dollars and cents. If you only sent in a \$100 per person deposit with your registration form, you will be billed the remainder of your conference fees, which are due by April 1, 2020. Acceptable forms of payment are checks (payable to Montreat Conference Center), and credit cards (VISA, MasterCard, and Discover).

- **If you are staying in private housing**, your balance due on April 1 for each participant will be the conference fee and community services fee less \$100.
- **If you are staying in Assembly Inn, Winsborough, or Glen Rock Inn**, \$50 of your original \$100 deposit was used to secure your housing and the other \$50 was applied toward your conference fee. Your balance due on April 1 for each participant will be the conference fee and community services fee less \$50. Please note: an additional amount for housing and meals is due (payable to Montreat Conference Center) when you arrive at Montreat.
- **If you are staying in Anderson, Howerton, or McGregor**, we send \$50 of your original \$100 deposit to Montreat College to secure your housing, and the other \$50 secures your place in the Montreat Youth Conference. Your balance due on April 1 for each participant will be the conference fee and community services fee less \$50. Please note: the balance due for housing and meals will be due to Montreat College 30 days before you arrive. You can pay online at montreat.edu/summerhousing or mail a check (payable to Montreat College).

WHAT IF I NEED TO ADD PARTICIPANTS AFTER I'VE ALREADY REGISTERED?

All changes to conference registrations must be submitted using the "Additions/Cancellations" form (available online) via email to hopeb@montreat.org or fax to 828.669.5054.

- **If staying in Assembly Inn, Winsborough, or Glen Rock Inn**, submit the "Additions/Cancellations" form to add registration spaces, and you may also indicate any housing additions as well.
- **If you are staying in Anderson, Howerton, or McGregor**, submit the "Additions/Cancellations" form to add registration spaces, however any changes to your housing reservation must be submitted directly to Montreat College at summerhousing@montreat.edu.
- **If staying in private housing**, submit the "Additions/Cancellations" form to add registration spaces, however you will need to contact your housing facility separately if any changes are necessary.

WHAT ABOUT COLLEGE-AGED YOUNG ADULTS IN MY GROUP?

College-aged young adults are invited to assist the Planning Team behind the scenes in keynote, worship, and recreation events by participating in work crew. Interested persons need to register, pay conference fee, travel, and lodge with their Back-Home Group. Work Crew will spend time together as a small group, as well as work recreation and other conference events. **No application for Work Crew is needed.** There will be an opportunity to "declare" work crew participants during on-site registration. Work crew participants will have some responsibilities for recreation events in the afternoons and evenings. **PLEASE NOTE:** We will **NOT** be offering work crew during week 6 in 2020.

WHAT IS THE JEREMIAH PROJECT?

The Jeremiah Project is for young people who have an interest in worship leadership as well as a hunger to explore God's call on their lives. Rising juniors and seniors who have participated in a Montreat Youth Conference before may apply to be part of a special small group that prepares for worship leadership, participates in keynote, and discusses vocation. This application will be available online by January 1, 2020.

DO I NEED TO REGISTER "EXTRA" ADULTS THAT I BRING WITH OUR GROUP TO MONTREAT? (I.E. CHAPERONES, COOKS, DRIVERS, ETC.)

Although we **require at least one fully registered adult** in your group, we **recommend one registered adult chaperone for every six youth** that attend the conference. We encourage all adult advisors to register as full participants and take part in small groups, keynote, recreation, and worship to provide a more complete, fulfilling conference experience. However, in order to accommodate needs of groups who bring extra adults to function as cooks, drivers, etc., wristbands will be available for advance purchase by using the Additions/Cancellations form (available online), or can be purchased on-site at registration or in the conference office during the week. Please bring cash, credit card (VISA, MasterCard, or Discover), or separate check (payable to Montreat Conference Center). The wristband costs are as follows:

- Keynote-Only: \$80 to attend keynote events only (adults only).
- Recreation-Only: \$20 to attend recreation events only.
- Keynote & Recreation: \$85 to attend keynote and recreation events, but not small groups.

WHAT DO I DO WITH CHILDREN WHO ARE NOT OLD ENOUGH TO PARTICIPATE IN THE YOUTH CONFERENCE?

The Montreat Youth Conferences are designed for high school students, entering freshmen through graduated seniors. You may register children who are not attending the conference for the Montreat Clubs & Child Care program. This program is available for children ranging from six months to 12th grade. Evening child care is available for children six months to completed first grade. Enrollment is limited. You must pre-register for this program to guarantee your space. Find out more information at montreat.org/clubs. You may also purchase a “Recreation-Only” wristband for \$5 at on-site registration so children may attend evening activities with your group.

WHAT IF I NEED TO CANCEL CONFERENCE REGISTRATIONS?

Bummer! We'll miss you! You will forfeit \$50 per person if you cancel a conference registration before the 60-day deadline. After the 60-day deadline, no refunds will be issued. All cancellation requests must be submitted using the “Additions/Cancellations” form (available online) via email to hopeb@montreat.org or fax to 828.669.5054.

60-DAY DEADLINES FOR CONFERENCE CANCELLATIONS ARE AS FOLLOWS:

Youth I: April 7 | Youth II: April 14 | Youth III: May 12 | Youth IV: May 19 | Youth V: May 26 | Youth VI: June 2

WHAT IF I NEED TO CANCEL HOUSING?

- **If you are staying in Assembly Inn, Winsborough, or Glen Rock Inn**, you will forfeit an additional \$50 per person if you cancel before the 60-day deadline (above). After the 60-day deadline, no refunds will be issued and any unused rooms will be charged the single rate for six nights. All housing cancellation requests must be submitted using the “Additions/Cancellations” form (available online) via email to hopeb@montreat.org or fax to 828.669.5054.
- **If you are staying in Anderson, Howerton, or McGregor**, please email Montreat College at summerhousing@montreat.edu.
- **If you are in private housing**, please see your housing confirmation for specific information on cancellations.

60-DAY DEADLINES FOR CANCELLATIONS ARE AS FOLLOWS:

Youth I: April 7 | Youth II: April 14 | Youth III: May 12 | Youth IV: May 19 | Youth V: May 26 | Youth VI: June 2

WHEN WILL CONFERENCE COVENANTS BE AVAILABLE?

The Conference Covenant, Locator Form, and mymontreat.org will be ready and available to you on March 1. Thank you for your patience and understanding as our staff work to update paperwork and online systems. Please note that the Conference Covenant will have “2020” written on it. Any covenant without “2020” on it will not be accepted at registration.

WHAT'S THIS “BACK HOME PACKET” I'VE HEARD ABOUT?

A “Back Home Packet” will be emailed to you approximately 60 days prior to your conference. Some of the back home information is available online now. You can access that information at montreat.org/myc-back-home. The Back Home Packet will have a link to mymontreat.org and instructions for logging on. As a group leader you will need to send your group's personalized mymontreat.org link (found on your groups' admin page after you log on) to each person in your group (including adults who will be purchasing wristbands for keynote and/or recreation). Have each person complete their covenant information online, sign the covenant electronically, and submit their information online. Then after every group

member has submitted their information, you as the group leader will need to print, and bring to registration, the **Conference Covenant Signature Page** for your group. IT will be ONE page with ALL signatures. No need to bring one covenant per person anymore (happy dance!). A signature for each participating youth and their parent will need to be on the signature page. Please make a photocopy of the signature page for your records. Also, print one copy of the Participant Locator form to bring with you to registration. More detailed instructions about this process will be available in the Back Home Packet and on mymontreat.org.

DO I NEED TO SEND IN A ROOMING LIST IN ADVANCE?

- **If you are staying in Assembly Inn, Winsborough, or Glen Rock Inn**, you must mail or fax in your room assignment list, emailed to you by the conference registrar, 30 days prior to your conference. We will then send you an invoice for the balance of your room and meal charges which will be due upon your arrival in Montreat.
- **If you are staying in Chestnut, Hickory, or Reynolds Lodges**, at check-in you must present the Assembly Inn front desk staff with a list containing the names of people staying in your lodge.
- **If you are staying in Anderson, Howerton, or McGregor**, you must mail your rooming list to Montreat College, PO Box 1267, Montreat, NC 28757, or email to summerhousing@montreat.edu, or fax to 828.419.9710 two weeks prior to your conference.

WHAT DO I DO WHEN I GET TO MONTREAT?

Kiss the ground, you made it! Then come see us at conference registration which takes place at Upper Anderson in Montreat from 3:00-7:00 p.m. on the Sunday of your conference. There is no late registration.

WHERE DO I GO TO CHECK INTO MY HOUSING?

- **If you are staying in Assembly Inn, Winsborough, Glen Rock Inn, Chestnut Lodge, Hickory Lodge, or Reynolds Lodge**, check in at the Assembly Inn front desk. Pay your final balance at the front desk when you check in. Check-in begins at 3:00 PM.
- **If you are staying in Anderson, Howerton, or McGregor**, you will check in to your housing in Upper Anderson Auditorium during Youth Conference on-site registration.

HOW DO I BECOME A SMALL GROUP LEADER?

If you are 21 or older and can contribute some part of your summer, keep reading! Small Group Leaders provide critical guidance for the heart of the Youth Conference, the small group (approx. 25-30 people). Small Group Leaders (SGLs) receive FREE room, board, and travel, but they also expend lots of time and energy. The required training is the Saturday afternoon and Sunday morning before the conference. If you are a back home leader the same week that you are selected to be an SGL, be sure you have plenty of other adults to chaperone your group and drive them up, since you will have to be here a day early! Better yet, come some other week of the summer so you can devote your full energy to the conference! If you are interested in applying to be a small group leader for the Youth Conferences, call 828.419.9833, or download a Small Group Leader application at montreat.org/get-involved to apply. All small group leaders must be members of congregations that are members of the World Communion of Reformed Churches (for a listing of member churches, visit www.wcrc.ch).

DO WE NEED APPROVAL TO PRINT OUR OWN T-SHIRTS WITH THE NAME “MONTREAT?”

Any individual or group wishing to use the trademark/copyrighted name of “Montreat” or the Montreat logo on any t-shirts or clothing items needs to request approval from Montreat Conference Center. Please email artwork to Tanner Pickett, Vice President for Sales, Marketing, and Communications, at tannerp@montreat.org. Montreat Youth Conference t-shirts and other Montreat products are available for sale and may be ordered from the Montreat Store 828.669.5298.

ARE THERE OTHER OPPORTUNITIES TO ADD TO MY MYC EXPERIENCE?

We're glad you asked! Did you know that we partner with [Asheville Youth Mission \(AYM\)](http://Asheville Youth Mission (AYM)) to provide mission opportunities for groups during the Youth Conference? You can add a service experience to your youth conference week on Sunday (come a day early) or Wednesday during your free afternoon. AYM will lead your group in work and recreation at a service site in the Black Mountain/Asheville area. Learn more at montreat.org/myc-registration-faq. A registration form will be emailed to you after you have registered your group for the youth conference. **Space is limited, so register early!**

Still have questions? Contact the Youth Conference Registrar, Hope Barker at 828.419.9828, or hopeb@montreat.org.

Montreat Mission Experience



Add some mission to your next
Montreat Youth Conference!

Sundays or Wednesday afternoons

**Must register 60 days before your conference.
Registrations will not be accepted after this
deadline without written permission by AYM.**

For more information about Montreat Mission
Experience or to sign up,

visit montreat.org/myc or contact
hopeb@montreat.org | 828-419-9828



MONTREAT.
CONFERENCE CENTER

